

Recreation and Park Advisory Board

Rockville Pump House

March 26, 2015

Members Present: Chip Boylan, Larry Eason, Tom Lynch, Roline Milfort, Susan Baker, Sandeep Dayal, George Sushinsky, Tom Luginbill and Bob Taylor

Members Absent: None

Councilmember Representative: Beryl Feinberg

Staff Present: Tim Chesnutt and Michelle Bean

Re: Approval of Minutes

The minutes were approved as presented.

Re: Citizens Forum

Dan and Sharon Boger, new City of Rockville residents were present to observe the Recreation and Park Advisory Board meeting.

Re: Staff Report

The second round of interviews for the Recreation Superintendent position will be completed tomorrow.

The recruitment for Kathleen Moran's position, Civic Center Superintendent has begun. Tom Lynch stated that whoever takes over the position will be performing many tasks that are not listed in the current job description such as taking the linens home periodically to clean. In addition, Larry stated that the job is a 24/7 position.

Cost recovery policies are currently being reviewed to be updated by staff. Once completed, the revised policy will be brought back to the Board for review. Tom and Roline asked if they could see which cost centers made their goal and which didn't. Roline stated that she would like to see the new Marketing staff person playing a role in the cost recovery procedures.

Tim stated that the department developed these policies about 5-6 years ago but we were not able to consistently meet all cost recovery guidelines. This is one reason that staff is reviewing the

policies and numbers to make sure they are realistic goals and that they can be implemented successfully.

There are seven subcommittees who have been working for several months on updating the current PROS Plan. These updates will similarly be brought to the Advisory Board for review and input.

On June 15th or 22nd Chip, on behalf of the R&P Foundation, will present 3-4 plaques to community organizations and citizens for outstanding volunteer work they have done for the City. At this same meeting, Roline will accept a proclamation from the Mayor and council declaring July as Parks and Recreation month.

Swim and Fitness Center – Last November M&C approved additional monies for work to be done for the south pool renovations. The plan was to have work begin in April. Unfortunately the scope of work has not yet been put out on the street for bid. We are now looking at beginning the work in August 2015.

The City Manager's FY16 proposed budget and CIP has been presented to the Mayor and Council. On Monday before Memorial Day weekend the M&C are scheduled to hold a meeting to approve the budget.

There was a survey done about the M&C priorities. Beryl stated that her concern was that there is not a community center in every area within the city limits. Montrose is not really a community center – child care mainly and there are no community facilities other than Thomas Farm west of 270. The west end also stated that they do not have one as well. Chip inquired what qualifies as a community center. There is no gathering place. Beryl stated that she would like to have a study completed to identify where the needs for a community center are located. She suggested a budget of \$50,000 to conduct the study.

Roline inquired if the Board needed to consider any items for follow up to give to Adam regarding his last month's presentation. Tom suggested that the swim center have a bulletin board set up to gather more info from citizens using the center. Roline has a few items that she would like to share with Adam and was looking for any others to put together and send on to Adam. She will send these on to the Board for any further additions.

Re: Subcommittee Reports

Community Centers and Parks – None

Glenview Mansion – Bridal Expo was a huge success due to the marketing efforts of Paige from the Mansion.

Recreation and Parks Foundation – The foundation has been selling beverages for the past few years at hometown holidays. They have been talking with WRAP to work with them to set up cab rides home from the weekend event.

RedGate – Work has been done to rebuild the stairs and path on hole 15. Behind the 7th green, new trees will be planted to replace the old ones taken down from the tornado a few years ago.

Swim and Fitness Center – The subcommittee has a new youth member.

Upper Watts Branch Stream Study – meeting earlier this month. Saw examples of work being recommended to fix the stream problems. Another community walk is being planned for early May to visit the beaver area.

Sports and Fitness – Next round of tennis tournaments will begin in June.

Re: Monthly Divisional Reports

Included as FYI.

Re: Old Business/New Business

Susan stated that there is a tree down across the street from the Swim Center in the field at Rock Terrace. She also added that the poison ivy in parkland behind Thomas Farm Community Center parkland is killing the trees.

Rockville Concert Band will be performing April 12th at the F. Scott Fitzgerald Theatre beginning at 3 p.m.

Wednesday, April 22nd is Arbor Day which will be held at Christ Episcopal.

Youth Standing committee has unfortunately not kicked off as of yet. Roline will get back in touch with Kelley at Twinbrook Community Recreation Center.

Re: Adjournment

The meeting was adjourned at 8:10 p.m. The next meeting is scheduled for 7 p.m. on Thursday, April 23 at Lincoln Park Community Center.